

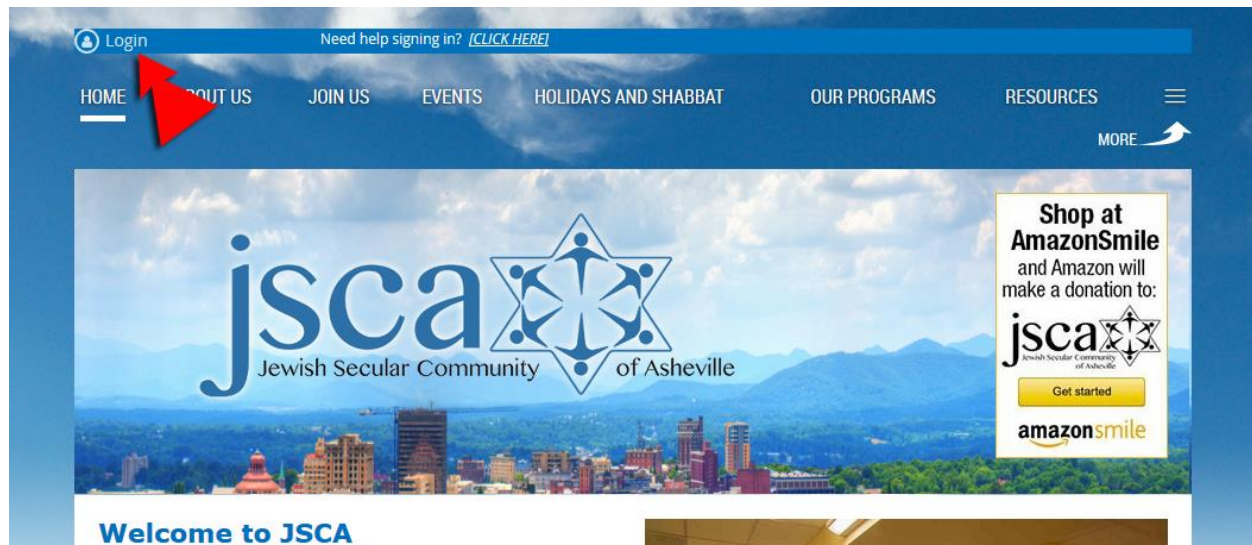


JSCA Members Quick Start Guide

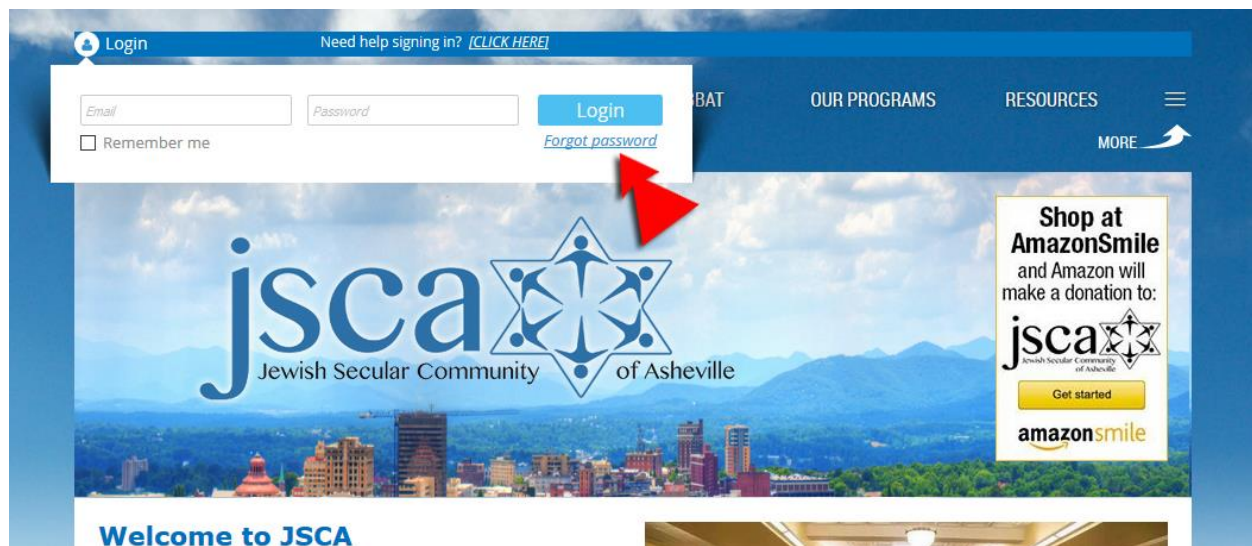
A brief introductory to the Members portion
of the JSCA Asheville.org website.

- [Login and password help](#)
- [Edit your profile](#)

Welcome to the members section of the JSCA website. To begin, browse to the JSCA home page: JSCAsheville.org and look for the Member's Login in the upper left-hand corner of the page (red arrow below).



If you have a password, you can enter your email address and password and click the **Login** button. If you don't have a password, have forgotten it, or it doesn't seem to work, simply click the *Forgot password* link (red arrow below).



Continued on next page...

To create a new password, fill in the required fields. If you are having difficulty reading the security code, you can click the refresh button and get a new one. Enter your email address and the code, then click **Submit** to continue (red arrows below).

Login

HOME ABOUT US JOIN US EVENTS HOLIDAYS AND SHABBAT OUR PROGRAMS RESOURCES

Your email

Code

Type the 6 characters you see in the picture


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You will see this message:

Login


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 Password reset instructions emailed. [Home](#)

If you do not receive our email within a few minutes, please check your junk/spam filters and double-check the email address entered.

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Check your email.

Continued on next page...

You should receive a link in your email that looks something like this:

From Jewish Secular Community Asheville <admin@jscasheville.org> ☆
Subject **Choose a new password for your Jewish Secular Community Asheville account**
Reply to Me <admin@jscasheville.com> ☆
To Me <member@jscasheville.com> ☆

Hello Murry Member,

A request was made to recover a lost password for this email address at <http://jscasheville.org/>

To choose a new password go to:

<http://jscasheville.org/Sys/Password/Reset?id=be978409-ed5-4c42-8d9e-2d640b1a20a0>

(if the link does not open - please copy-paste the link into the address line of your browser).



If you did not request a new password at <http://jscasheville.org/>, you may safely disregard this email.

Many thanks,
Jewish Secular Community Asheville

Click the link to go the password reset page (**red arrow above**).

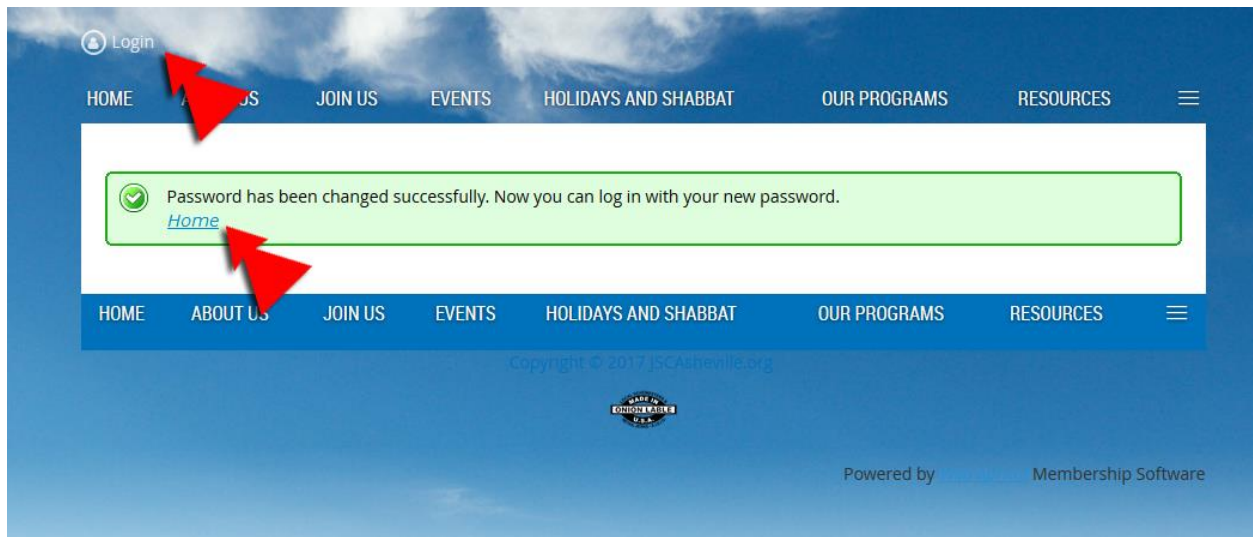
On the password reset page, type your new password and click:

Set new password

A screenshot of the password reset page on the JSC Asheville website. The page has a blue header with a navigation menu: HOME, ABOUT US, JOIN US, EVENTS, HOLIDAYS AND SHABBAT, OUR PROGRAMS, RESOURCES. Below the header is a white form area with two input fields: "New password" and "Confirm new password", both containing masked characters (dots). Below the fields is a blue button labeled "Set new password". The footer of the page includes the copyright notice "Copyright © 2017 JSC Asheville.org", a logo for "MADE IN CONCORDIA U.S.A.", and the text "Powered by Wild Apricot Membership Software".

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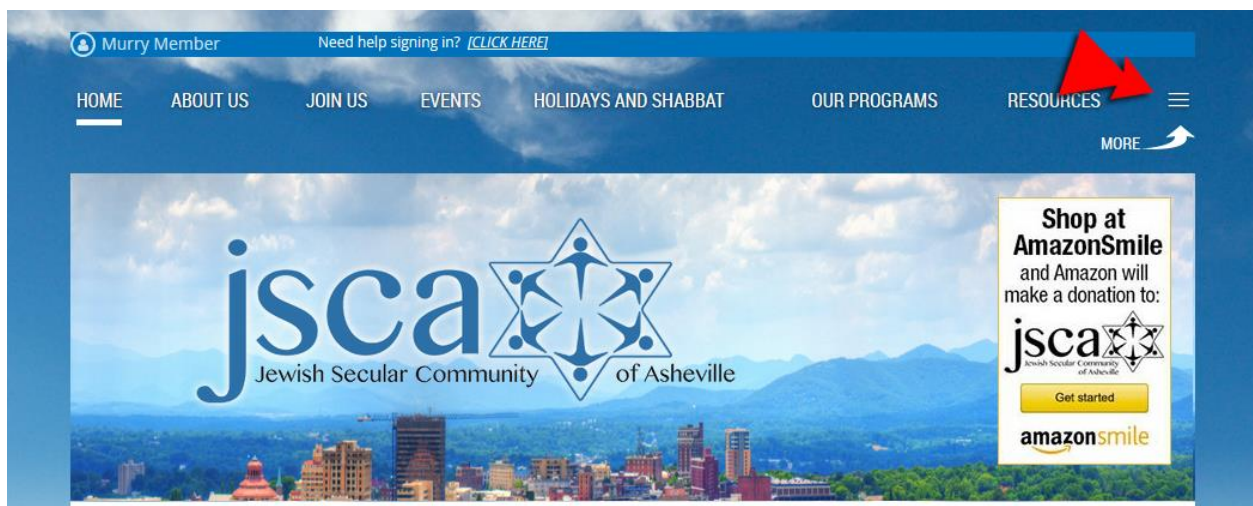
You will see this message when your password is reset:



Now you can click the **Login** and enter your email and new password, and go back to the [Home](#) page . (red arrow above).

When you are logged in, your name will replace the word **Login**.

You will now have access to the members only page. You will find the link to that page in the **More** section of the navigation links bar (red arrow below).



There you are, you now have access to things accessible only to our membership. If you have any additional difficulties, please [\[CONTACT US\]](#)

How to edit or change your profile

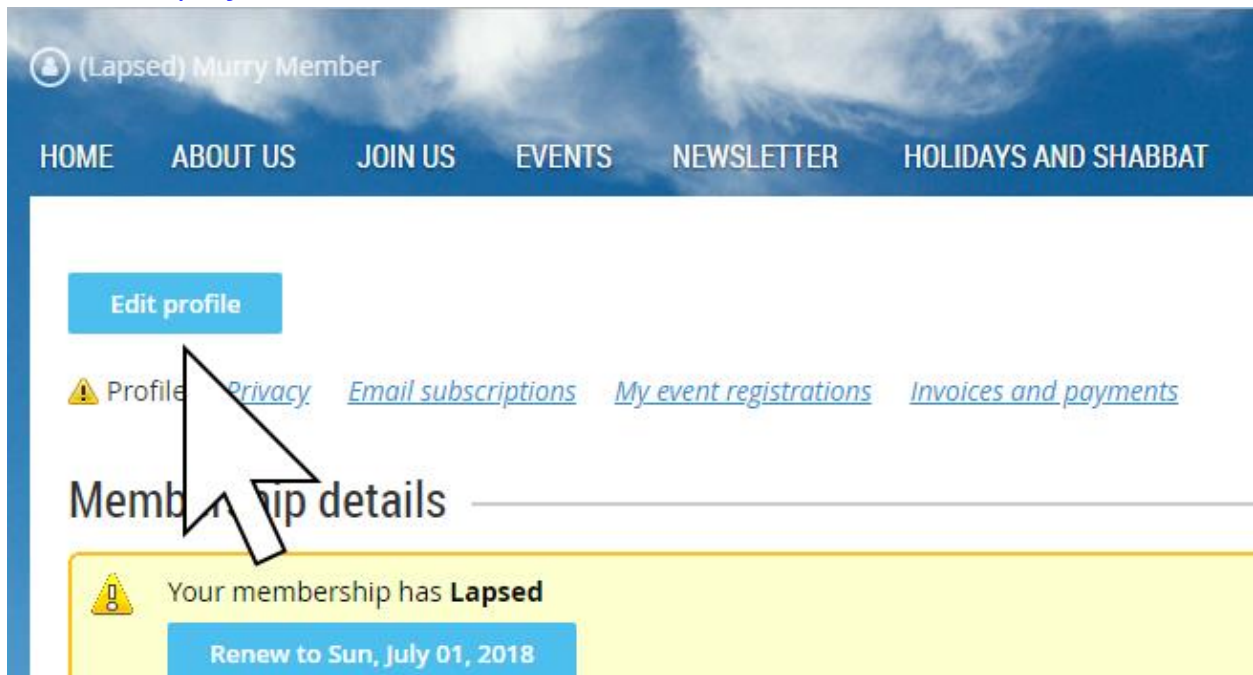
- To access your members profile, sign to the JSCA website, then click the members icon:



- Click: [Viewer Profile](#)



- Click [Edit profile](#)



- Edit/change the appropriate fields:

User ID 41268326 This field is generated automatically and cannot be changed

First Name

Last Name

Email

Alt Email

Phone

OTHER

Street Address

- Click *Save* when finished:

(Lapsed) Murry Member

HOME ABOUT US JOIN US EVENTS NEWSLETTER HOLIDAYS AND SHABBAT

Save Cancel

⚠ Prof [Privacy](#) [Email subscriptions](#)

User ID 41268326 This field is generated automatically and cannot be c
